

Testing Isn't *That* Scary!

2024-2025
Texas Assessment Conference



Your Scream Team

- HS SpEd Resource Teacher: 6 years
- High School CTC: 4 years
- Student Assessment Coordinator: 11 years



- K-1 + Rdg. Recovery Teacher : 5 years
- Elem. Instr. Coord. + CTC: 2 years
- Student Assessment Specialist: 4 years

Tara Yates

Meredith Smith

Screaming from...

LCISD

Lamar Consolidated
Independent School
District

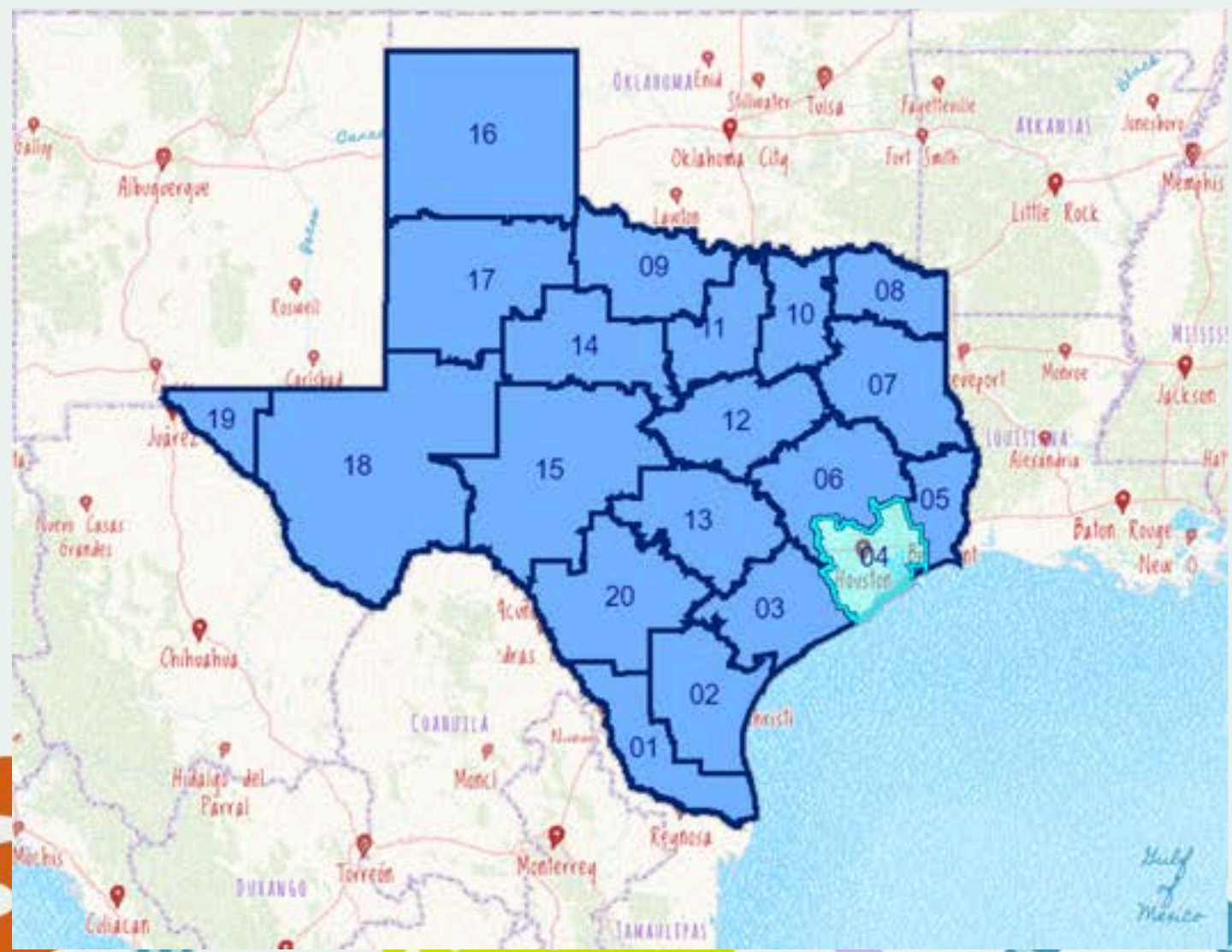


Screaming from...

LCISD

385 miles²

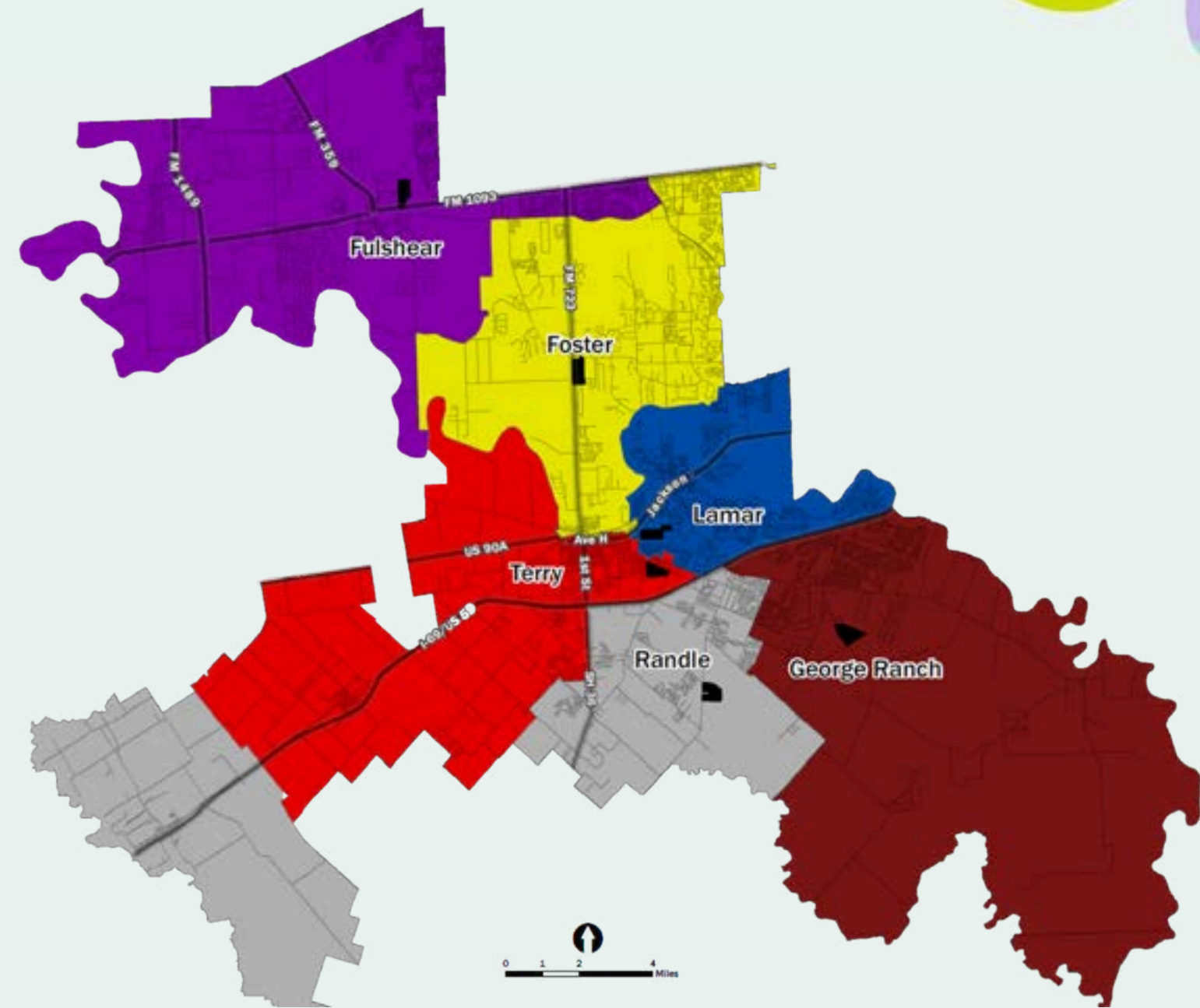
ESC 4



Screaming from... LCISD

- 34 Elementary Schools
- 6 Middle Schools
- 6 Junior Highs
- 6 High Schools
- 3 Alternative Campuses
- 6 new campuses in the next two years

55
campuses
currently
open



Screaming from... LCISD

46,603
students

~22% EB
Students

~15%
SpEd.
Students

~47%
Eco.Dis.
Students

366
STAAR Alt.
Testers

~6,500
Employees

- Eduphoria
- Canvas

- Skyward
- SuccessEd
- ELlevation

Why isn't testing **that** scary?



We collaborate.



We are proactive.



We have courage.



We make it fun.



01

We collaborate.

#alwaysbettertogether



Stop. Collaborate. Listen.

With Each Other

- Share OneDrive
- Start/Stop/Keep
- Wall Calendar
- Outlook Calendar

Within Our Area

- Neighboring Districts
 - BRATS
- TSNAP

Within Our District

- Help Desk
- Technology
- DME
- 504
- RtI/MTSS
- SpEd
- Campuses
 - CTCs



Stop. Collaborate. Listen.

Within Our District

- Help Desk
- Technology
- DME
- 504
- RtI/MTSS
- SpEd
- Campuses
 - CTCs

Help Desk



WHO YA GONNA CALL?

RA&A	LCISD Help Desk
<ul style="list-style-type: none">• Heatmap for Wifi• Software issues<ul style="list-style-type: none">◦ Missing software◦ Software needs an update	<ul style="list-style-type: none">• Network issues• Hardware issues

This goes in our BOY PowerPoint for CTCs.

We stay in constant communication with our Help Desk.

Though we handle software issues, they help with the communication piece when needed.

[Lamar CISD Technology Status] - MAP Testing Platform Down - New Incident

do-not-reply@statushub.io
To Meredith A. Smith
Wed 9/4/2024 7:27 AM

Reply Reply All Forward



New Incident Details

MAP Testing Platform Down - Investigating

Incident start: 09/04/2024 07:22AM CDT

The MAP platform, including MAP Growth and MAP Fluency, is currently down. Our Research Assessment & Accountability team is actively working with the vendor to resolve the issue and restore access as quickly as possible.

Services Affected

[Assessment Tools] NWEA MAP

[Visit the incident page](#)

[Visit the Lamar CISD Technology Status hub page](#)

Ghostbusters
Preview Ray Parker Jr.
Save on Spotify

Technology

Sent over the summer and updated as needed


2023-2024 Lamar CISD Testing Calendar

Window	Grade/Subject/Test	App Needed	Additional Tech Requirements	Additional Notes	E-mail Correspondence Sent
7/31 - 8/11	Any Grade Level (Voluntary): Credit by Exams	N/A—Browser based if online option is chosen	Spanish CBE icon is needed on desktops		
8/21 - 9/1	Kinder: TX-REA	CLI Engage through ClassLink		Auto-Rostering done through Info Services	
	1st Grade: MAP (Math & Reading)	NWEA MAP through ClassLink (Update needed)	http://connection.nwea.org/insert-newsletter mailto:map@nwea.org https://www.nwea.org/Products/Tools/Assessments/Maps	Note: Please be sure MAP-AutoResponder@nwea.org is safe-listed for password resets.	
	2nd-5th Grade: MAP (Math, Reading, & Science)				
	6th-8th Grade: MAP (Math, Reading, & Science)				
9th-12th Grade: MAP (Alg. 1-2, Geometry, Eng. 1-3, Biology)					
9/5 - 9/15	1st-5th Grade: GRA/HMH	Eduphoria Aware through ClassLink			
9/5 - 9/15	12th Grade (Only Students Not Meeting COMR): TSA2	N/A—Browser based testing			
9/11 - 9/28	Pre-K: CIRCLE (Math & Reading)	CLI Engage through ClassLink			
10/2 - 10/5	Kinder: CogAT Screener	Riverside Data Manager through ClassLink			
10/2 - 10/13	8 - 9th Grade: PSAT 8/9	BlueLink Technology for Professionals	Download Software		5/31/2023
10/10 - 11/3	Qualifying 2nd Grade: CogAT Full Battery	Riverside Data Manager through ClassLink			
10/16 - 11/3	Qualifying Kinder: CogAT Post-Test	Riverside Data Manager through ClassLink			
10/16 - 10/20	Any Grade Level (Voluntary): Credit by Exams	N/A—Browser based if online option is chosen	Spanish CBE icon is needed on desktops		

Links are live!

DME



- TELPAS/TELPAS-Alt. --> District Calendar
- LPACs and finalizing supports in **ELLEVATION** to sync with  Test Hound for State Testing
- Trained on accommodations
- TELPAS-Alt. Participation Forms Partnership

504 + MTSS/RtI + SpEd

- Maintaining Accommodations for State Testing in  SuccessEd
- Troubleshooting with  SuccessEd when  is not syncing
- Trained each group on accommodations
- STAAR-Alt. Participation Forms Partnership

15-School Day Rule

- **ARD**
- **LPAC**
- **504**
- **MTSS**



These dates are sent to district coordinators over the summer, and district coordinators share with campus coordinators when school starts.



2024-2025 Program Deadlines for Assessment Decisions

Test Dates	Administration	ARD, LPAC, 504 & MTSS	ARF Due to RAA
Dec. 3 – 6, 2025	STAAR EOC Retest	Nov. 4, 2024	Nov. 15, 2024
Feb. 18 – Mar. 21, 2025	TELPAS/TELPAS-Alt	Jan. 27, 2025	Jan. 31, 2025
Mar. 17 – Apr. 11, 2025	STAAR Alternate 3-8 & EOC	Feb. 14, 2025	N/A
Apr. 8 – 11, 2025	STAAR EOC English I/English 2 & Grades 3-8 RLA	Mar. 18, 2025	Mar. 7, 2025
Apr. 15 – 23, 2025	STAAR EOC Bio, USH, Grades 5/8 Science, Grade 8 Social Studies	Mar. 25, 2025	Mar. 7, 2025
Apr. 24 – 29, 2025	STAAR EOC Algebra 1 & Grade 3-8 Math	Mar. 31, 2025	Mar. 7, 2025
Jun. 23-26, 2025	STAAR EOC Retest	May 30, 2025	May 30, 2025

Any decisions made after the submission deadline must be approved at the district level.

2024-2025 STAAR-Alt & TELPAS-Alt Participation Form Deadlines

Test Dates	Administration	Participation Forms Due
Feb. 18 – Mar. 21, 2025	TELPAS-Alt	Jan. 24, 2025
Mar. 17 – Apr. 11, 2025	STAAR Alternate 3-8 & EOC	Feb. 28, 2025

Students cannot be tested until the participation form is approved.

- Accommodations must be made/changed and documented before the 15-School Day Rule takes effect.
- 15-School days gives time to show the accommodation is used routinely and effectively.

This goes in our BOY PowerPoint for CTCs.



Stop. Collaborate. Listen.

Within Our Area

- Neighboring Districts
 - BRATS
- TSNAP

Neighboring Districts

REGION 4
Texas Network of
Assessment Professionals



Director - Nikki Jansky, Spring Branch ISD

Welcome to the BRATS TSNAP group

Bayou Regional
Association of
Testing Specialists



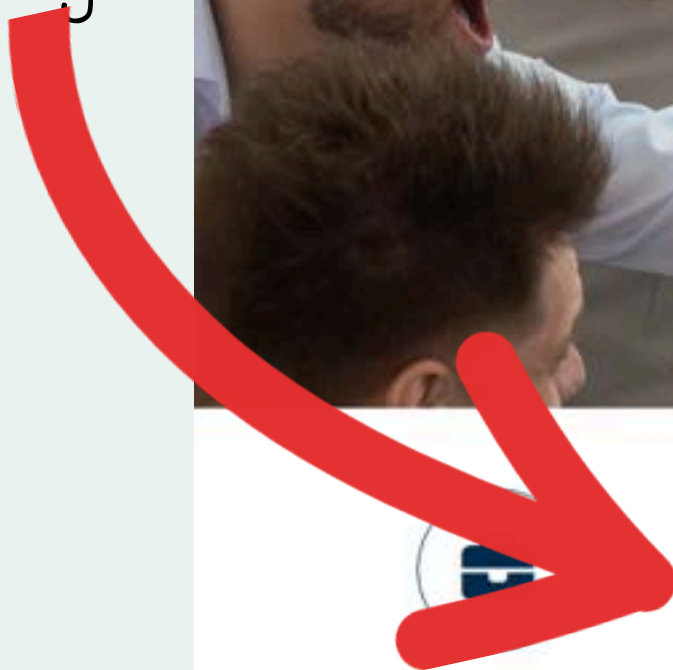
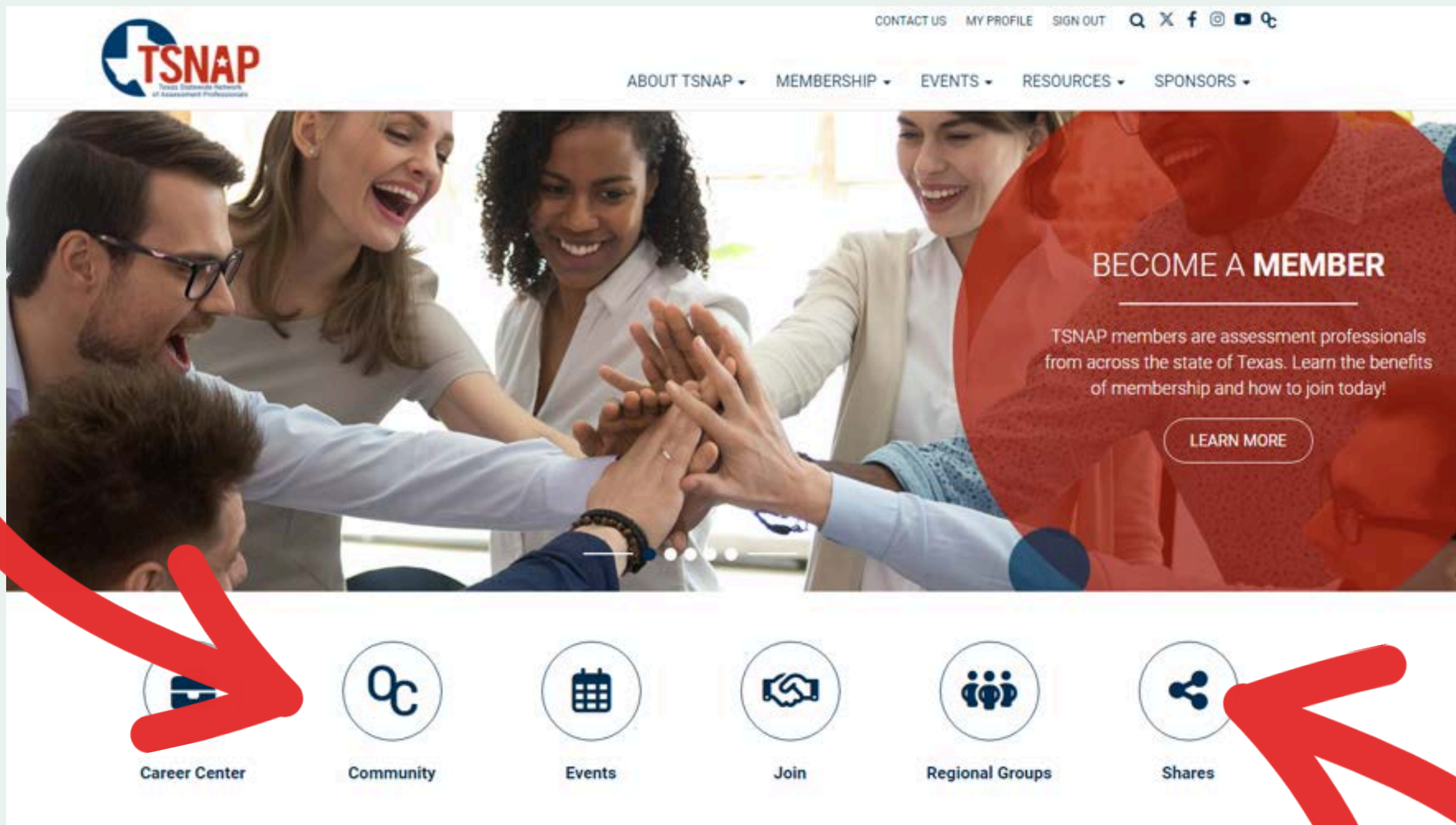
TSNAP



Grow ★ Learn ★ Support

Texas Statewide Network of Assessment Professionals

OC=Online
Community



TSNAP Shares

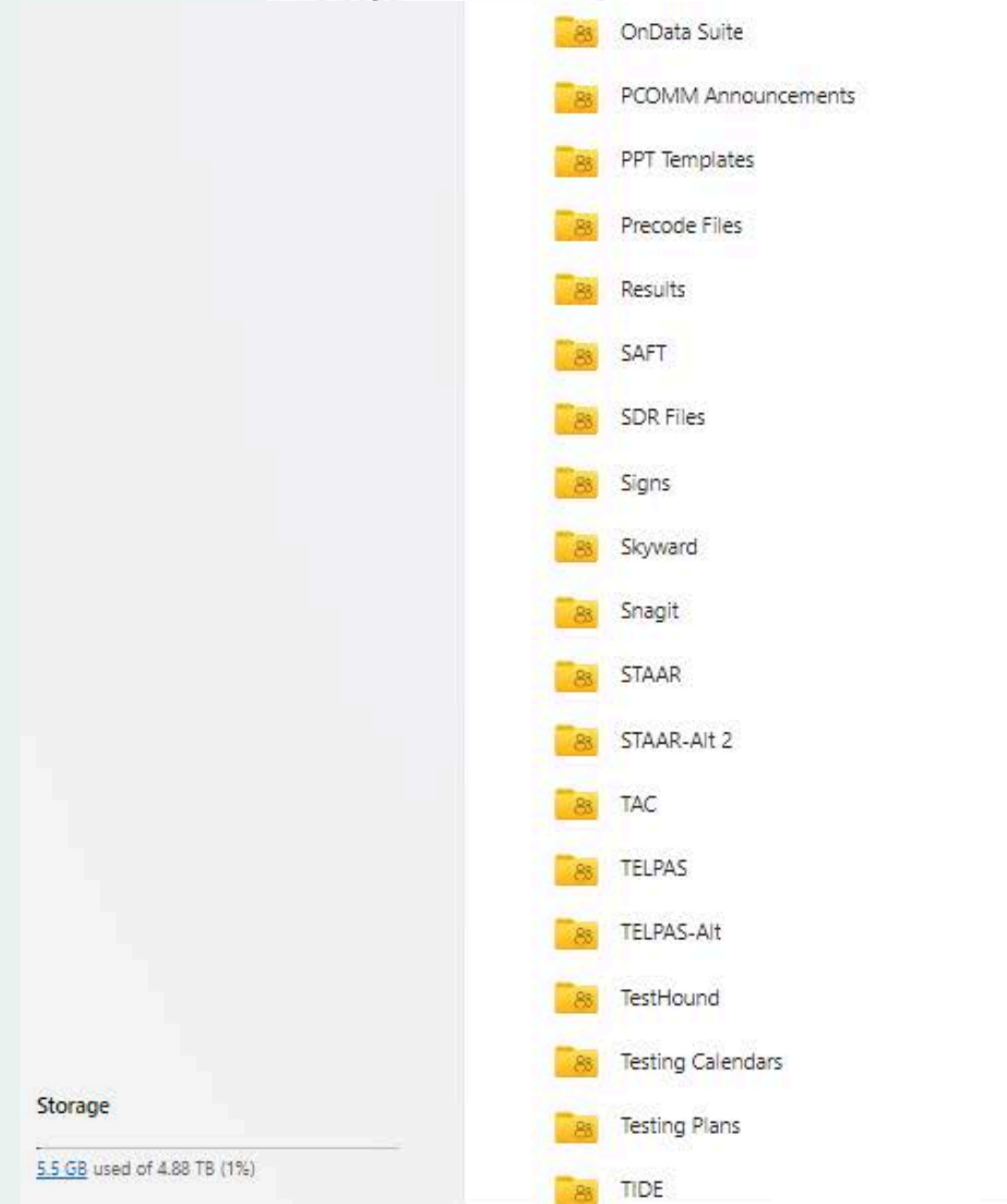
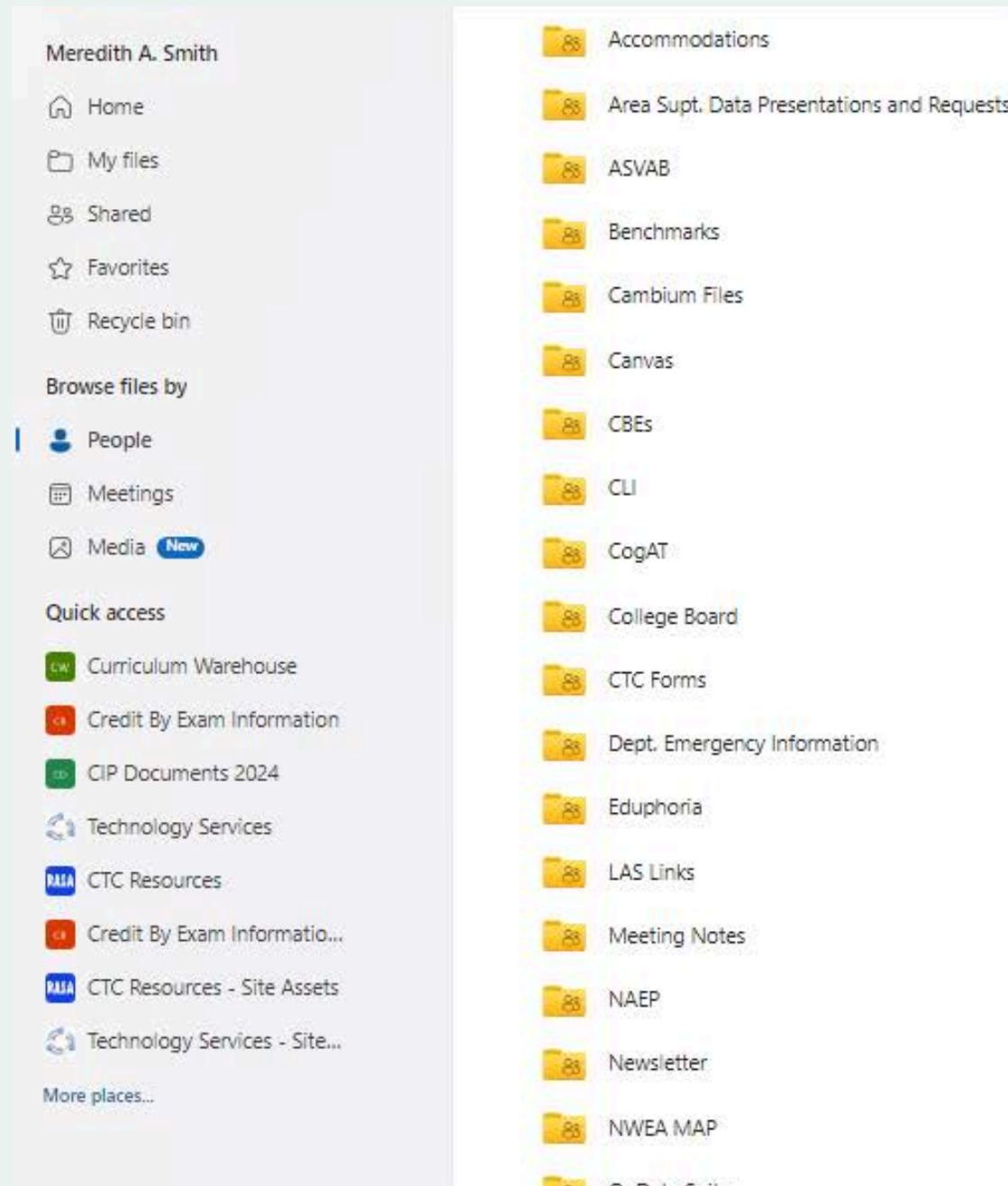
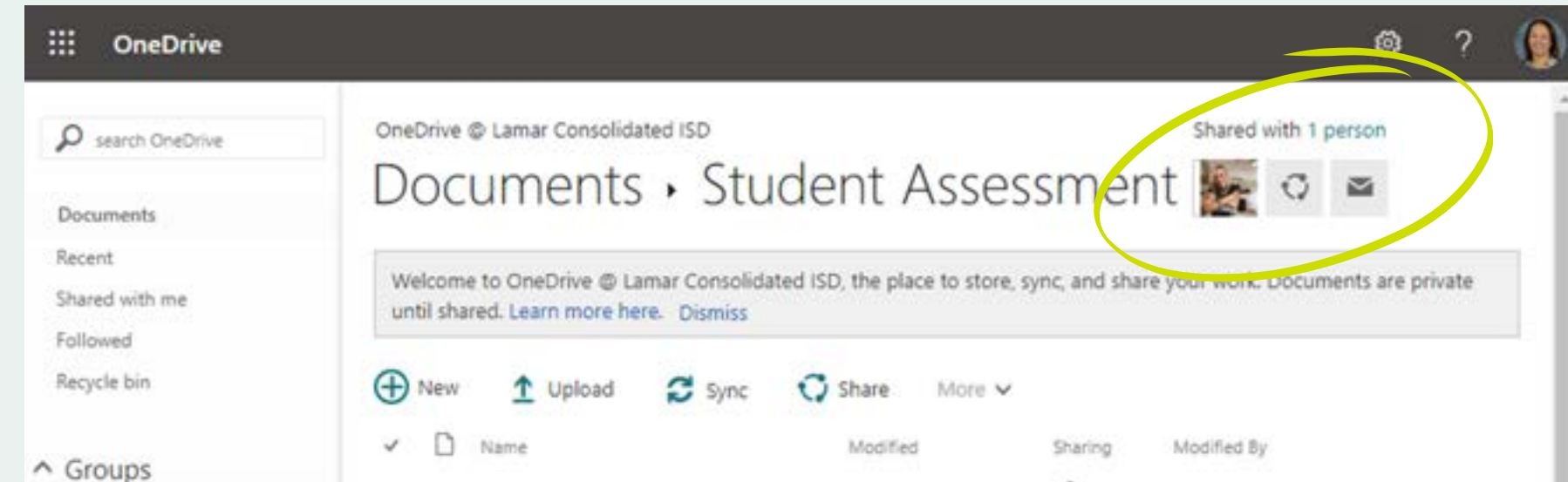


Stop. Collaborate. Listen.

With Each Other

- Share OneDrive
- Start/Stop/Keep
- Wall Calendar
- Outlook Calendar

Shared OneDrive



- Organized by Platform and Test

Start/Stop/Keep

- Housekeeping Tasks First (Summertime To-Do List)
- By Meeting, Test, Time of Year
- Ideas for Next Year
- Links to videos to use
- Links to emails if it will jog memory of what the item on list means

2024-2025

Summertime to-do list

- Campus Testing Plan
- Send out Secure Testing Logins
- Make Zoom & Testing room signs
- Update
 - o Circle Requirements
 - o TX-KEA Requirements
 - o CTC Contact list
 - o Testbound Rights—remove those who are no longer CTCs
 - o Program deadlines for assessment decisions
 - o Canvas Courses:
 - MAP
 - CIJ
 - RAA—Update Accuplacer
 - Aware + Formspace
- Eduphoria
 - o Remove all accommodations from Aware over the Summer. At BOT, the CTC will load in accommodations fresh for the year. Then, the teacher will go into each of their students' profiles to verify accom and sign off with CTC.
 - o Add new campuses to Canvas in Formspace
 - o Custom Roles and Rights—Create
 - o Quick check sheets on Eduphoria reports—report name and what it's good for
 - o Calendar dates in platform—include teacher workdays
 - o Investigate ClassLink SSO for students.

Check info:

- Share ideas—Pocket Tents with STAAD logo that says USGP CTC

New CTC Access

- o CTC Resources
- o Canvas Courses
- o Testbound
- o SuccessEd
- o Eduphoria
- o TFC
- o MAP
- o CogAT
- o OE Resources
- o CIJ
- o TD

Campus Plan:

- Add Relocation Plan

CP Day:

Start	Stop	Keep
	•	<ul style="list-style-type: none"> • Videos and how-tos on how campus leadership can pull their own data <ul style="list-style-type: none"> o Elementary o Secondary • Explain how to read scores and percentages • Explain the importance of raw scores • +5 more questions right this year than last year

BOY Training:

- Ice Breaker Ideas

Start	Stop	Keep
<ul style="list-style-type: none"> • Update MAP reports chart • RE: Newsletter • Intro to iHome for https://www.facebook.com/ees/W190001810 	•	<ul style="list-style-type: none"> • District • Tour of CTC Resources • Testbound (add to District) • "My other CTC did that!" Communicate with your co-CTC! • Customizing Student Profile Screen • Teach CTCs how to reset passwords in Eduphoria • Show making deadline a different color on outlook calendar • When to call Help Desk v. RAA • New employee left history lookup (parent portal) • adding scores to Testbound • Five year documentation upload • Send Program Deadlines for Assessment Decisions to RFP (Mandul), SpEd, MTSS, and SQA

Start	Stop	Keep
		<ul style="list-style-type: none"> • Discuss evaluations and inputting into TFC properly so students do not show up needing to test • Clean up EOC Tracker Report/Update evaluations—there are lots of holes

MAP:

- Update PowerPoint for Training and Reporting
 - o Upload to CTC Resources
 - o Add to RAA Canvas Course

Accommodations Training

Start	Stop	Keep
<ul style="list-style-type: none"> • Emphasize description of designated support on Basic Transcribing (give example from 1/8/24 Bethany) <p>Cunningham email Accommodations or Add Request and Reflection info to Canvas Course</p>	•	<ul style="list-style-type: none"> • Mention uploading accessibility training to Formspace with sign in and documentation • Supplemental Aid Approval Process • Input Non-Embedded Support in TFC

Do not do this...

Can you send me an approved supplemental aid for grammar rules? We have a student that is new to the district and has this listed as an accommodation. Any help you could give would be great.

Meeting Calendar

Start	Stop	Keep

Start	Stop	Keep
<ul style="list-style-type: none"> • Accommodations Meeting by Track—meet at HS for each track and bring elementary CTCs, SQA, diag, etc. 	•	<ul style="list-style-type: none"> • RAA Deadline to request reports being pulled → to Testing Calendar

Diag Meeting

Start	Stop	Keep
<ul style="list-style-type: none"> • Participation requirements—STAAR III, 2 PRSD PowerPoint 	•	<ul style="list-style-type: none"> • Having Diags address TX-KEA and Circle in ARDS

Start	Stop	Keep
	•	<ul style="list-style-type: none"> • Last minute additions of kids and testing proctors • Set deadlines to add kids and testing proctors • Having CTCs add their own students into Accuplacer Process for accommodations?? • Add in Special Sites info (see calendar invites from last two administrations of 22-23)

CogAT:

Start	Stop	Keep

STAAR:

Start	Stop	Keep
<ul style="list-style-type: none"> • Clarify on checklist re: score codes being input by the end of the window. • Virtual Teachers—they provide a TA and we can provide a room, otherwise, we do not accept. • Add column to Material Control Form from TH to double check re: staff 		<ul style="list-style-type: none"> • Discuss O&A Form in Formspace • Have CTCs download Other Designated Support Template from TH and upload into TFC

Wall Calendar

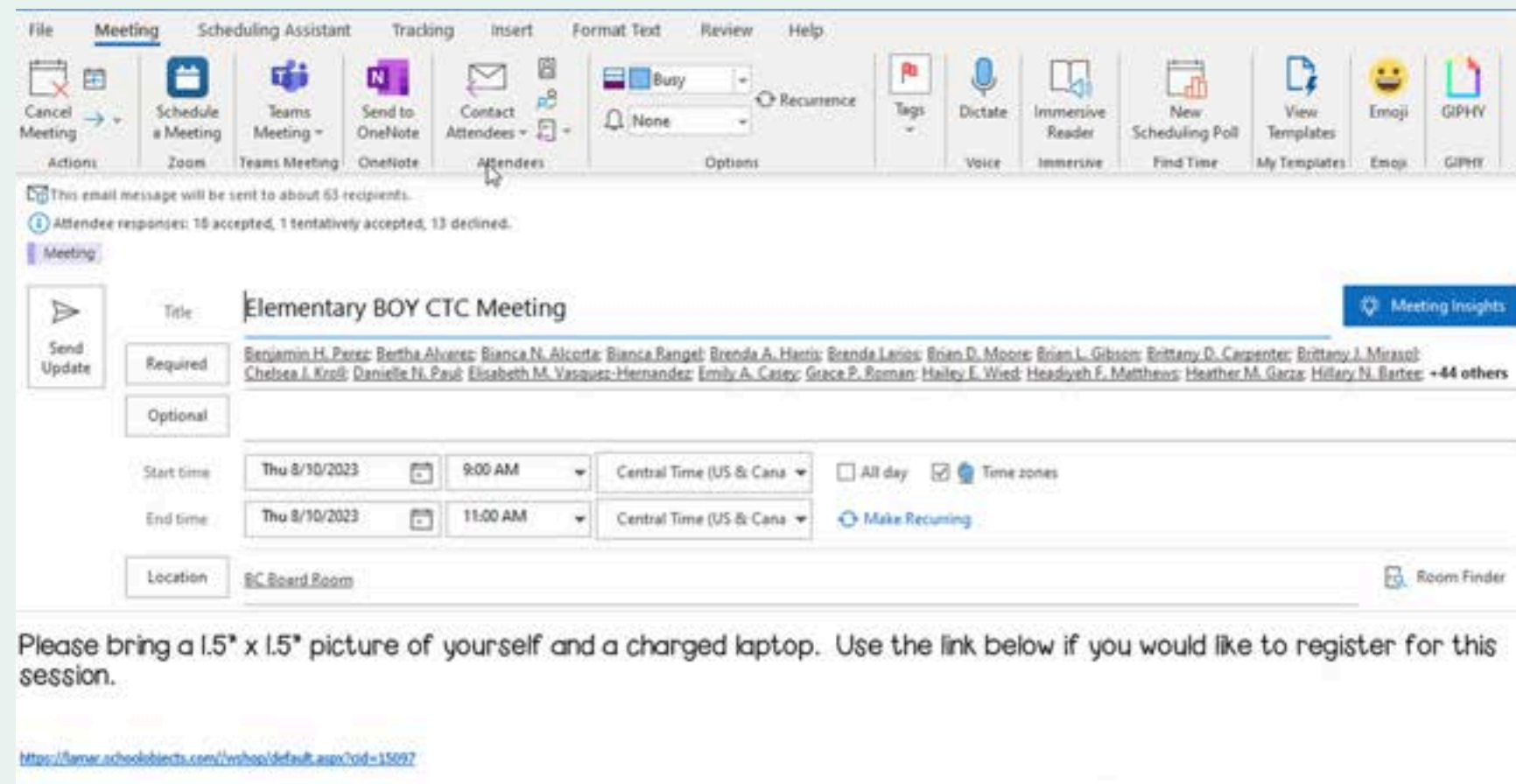


- Big Picture
- Color-Coded

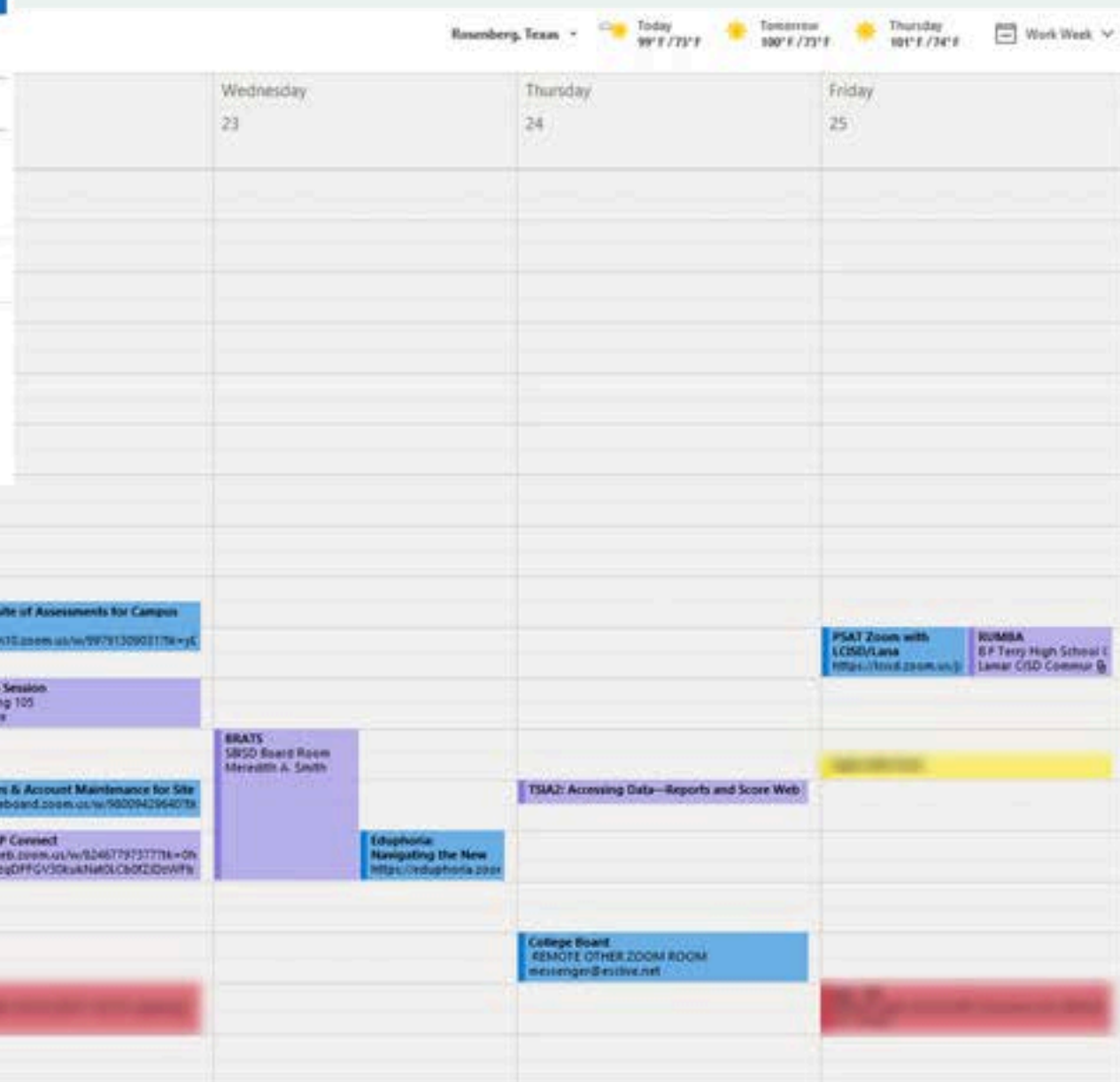


Outlook Calendar

- For each other
- For CTCs
- Color-Coded



The screenshot shows the Outlook 'Meeting' ribbon with various options like 'Cancel Meeting', 'Schedule a Meeting', 'Teams Meeting', 'Send to OneNote', and 'Contact Attendees'. Below the ribbon, a meeting titled 'Elementary BOY CTC Meeting' is being scheduled for Thursday, 8/10/2023, from 9:00 AM to 11:00 AM in the 'EC Board Room'. The meeting is set to be 'Required' and 'Recuring'. A list of attendees is provided, including Benjamin H. Perez, Bertha Alvarez, Bianca N. Alcorta, Bianca Rangel, Brenda A. Harris, Brenda Larios, Brian D. Moore, Brian L. Gibson, Brittany D. Carpenter, Brittany J. Mirasol, Chelsea J. Kroff, Danielle N. Pavó, Elisabeth M. Vasquez-Hernandez, Emily A. Casey, Grace P. Roman, Hailey E. Wied, Headiyeh F. Matthews, Heather M. Garza, and Hillary N. Barter. A note at the bottom of the meeting form reads: 'Please bring a 1.5" x 1.5" picture of yourself and a charged laptop. Use the link below if you would like to register for this session.' Below the note is a URL: <http://larmer.schoolobjects.com/lmhool/default.aspx?id=15097>.



The screenshot shows a weekly calendar view for Rosenberg, Texas, from Wednesday, 8/23 to Friday, 8/25. The calendar is color-coded by day: Wednesday (purple), Thursday (blue), and Friday (red). Several meetings are visible, including 'CTC Weekly Office Hours' on Wednesday, 'Digital SAT Suite of Assessments for Campus Leaders' on Thursday, 'PSAT Zoom with LCSJ/Lana' on Friday, and 'TSA2: Updates & Account Maintenance for Site' on Thursday. A 'BRATS' meeting is also visible on Thursday. The calendar interface includes a weather forecast for Rosenberg, Texas, and a 'Work Week' view selector.

Bottom Line: Find Your People.

With Each Other

- Shared OneDrive
- Start/Stop/Keep
- Wall Calendar
- Outlook Calendar

Within Our Area

- Neighboring Districts
 - BRATS
- TSNAP

Within Our District

- Help Desk
- Technology
- DME
- 504
- RtI/MTSS
- SpEd
- Campuses
 - CTCs

Bottom Line: Find Your People.

Sahil Bloom @SahilBloom · Nov 12, 2022
Time Spent With Coworkers

Steady during the prime working years from age 20-60.

Key Lessons:

- You'll spend a lot of time at work.
- Who you choose to work with is one of the most important decisions you'll make.

Find work—and coworkers—that create energy in your life.

Time Spent With Coworkers

Age	Hours Per Day
15	0.2
18	1.0
21	2.0
24	3.2
27	3.4
30	3.5
33	3.2
36	3.0
39	3.1
42	2.8
45	2.9
48	2.7
51	2.8
54	2.6
57	2.4
60	2.0
63	1.5
66	1.0
69	0.6
72	0.4
75	0.3
78	0.2
85	0.1

Source: American Time Use Survey, Our World in Data

37 936 7,466

Draw Holcomb
FIND YOUR PEOPLE
and The Neighbors

Find Your People
Preview Draw Holcomb & The Neighbors
Save on Spotify



How do you
collaborate?



02

We are proactive.



Define It.

proactive

adjective | pro·ac·tive | \(.)prō-'ak-tiv\

Definition of PROACTIVE

- 1 [²pro- + reactive]
: acting in anticipation of future problems, needs, or changes



"I already know they're going to ask..."

- Thinking ahead---What will they need to get things done?

Elementary Support for Comprehensive Needs Assessment Data Documentation

Helpful Links:
[OnDataSuite Canvas Course](#)
[Edaphoria Canvas Course](#)
[OnDataSuite Login Page](#)

Click here for the key to reports from Aware.

Accountability Data

- [Texas Academic Performance Report \(TAPR\) data](#)
- [Student Achievement Domain](#)
- Student Progress Domain
- Closing the Gaps Domain
- Accountability Distinction Designations

Updated information is currently unavailable in OnDataSuite

Student Data: Assessments

- STAAR current and longitudinal results, including all versions
- TELPAS and TELPAS Alt. results
- [TX-KEA and CIRCLE Data](#)
- Local benchmark or common assessments data

All the State assessment results released by TEA are in Aware.

Student Data: Student Groups

- Race and ethnicity data Special programs data Economically disadvantaged / Non-economically disadvantaged
- At-risk/non-at-risk population
- Emergent Bilingual (EB) / non-EB data

Student Demographics

Student Data: Behavior and Other Indicators

- [Attendance Data](#)
- [Discipline Data- ISS, OSS/Expulsion, ALC, and JIAEP](#)
- [Retention rates](#)

Employee Data

- Staff surveys and/or other feedback

Parent/Community Data

- Parent surveys and/or other feedback
- Parent engagement rate
- Community surveys and/or other feedback

Campus Climate Results

Additional Videos with Support for Elementary

Platform	Video Title	Link
Edaphoria	Creating Spreadsheets in Aware	Click here
OnDataSuite	Pulling Data for Multiple Years in OnDataSuite	Click here
OnDataSuite	Multiple Years of Discipline Data in OnDataSuite	Click here

LCISD Research, Assessment, & Accountability Updated 6/10/2024

Campus Improvement Plan Day x2 (Elem. & Sec.)

"I already know they're going to ask..."

- Thinking ahead---What will they need to get things done?

2023-2024 STAAR, STAAR-Alt, TELPAS, & TELPAS-Alt: Steps to Success

To plan online activities and administration, CTC(s) must:

- Ensure students are registered in TIDE for this administration.

The video example linked above is for grades 3-5, but the process is the same for all tests. In the Advanced Search section:

- Select the following Search Fields one at a time
- Click "Add" after selecting each one of the Search Fields

The fields that need to be added (before clicking "Search") to ensure that students are properly registered to test are listed in the table below:



STAAR	STAAR-Alt	TELPAS	TELPAS-Alt
<p>3-8: grade level</p> <p>3-8 Above Grade Level</p> <p>Level: STAAR 3-8 Above Grade Level</p> <p>→ select the subject</p> <p>→ choose which grade level test the student will take for that subject</p> <p>EOCs: Spring EOC Eligibility → Select the subject → choose "yes"</p> <p>Retester-EOCs: Retester → Select the subject → choose "Spring"</p>	<p>All STAAR-Alt Students:</p> <ol style="list-style-type: none"> Special Ed. Indicator Code → Yes Alternate Student Flag → select STAAR Alternate 2 → Yes STAAR Alternate 2 Paper Format → Select the subject → Select regular print or large print <p>EOC STAAR-Alt Students: STAAR Alternate 2 EOC Eligibility → Select the subject → choose "yes"</p>	<p>All TELPAS Students: Emergent Bilingual Indicator Code → select "†"</p> <p>Approved Students for Paper or Holistic:</p> <ul style="list-style-type: none"> Test Mode set to "Holistic" for TELPAS listening & speaking; Test Mode set to "Paper & Holistic" for TELPAS reading and writing; Paper Test Format set to the appropriate material for TELPAS reading 	<p>All TELPAS-Alt Students:</p> <ol style="list-style-type: none"> Emergent Bilingual Indicator Code → select "†" Special Ed. Indicator Code → Yes Alternate Student Flag → select TELPAS Alternate → Yes

- Need students added to TIDE? You need to add them yourself using [these directions](#).
- If you need a student transferred to your campus' TIDE, fill out the TIDE Transfer Form in Formspace.
 - This student transferred from another campus in Texas or LCISD.
- If you need a student removed from your campus' TIDE, fill out the TIDE Removal Form in Formspace.

2023-2024 STAAR, STAAR-Alt, TELPAS, & TELPAS-Alt: Steps to Success

- This student is no longer enrolled in a Texas or LCISD school.

Plan Test Sessions

- update student demographic information in the Test Information Distribution Engine (TIDE);
- Upload students' test attributes.
- Check test settings each student in TIDE
- Check test attributes are enabled for each student in TIDE

Verify Student Information in TIDE

- Review student information, including student name, demographic information, and test attributes.

Ensure Students Are Familiar with the Online Practice Tests

Students should be provided with opportunities to use the online practice tests. The test directions in the operational assessments assume that students are familiar with the online testing environment. The practice tests give students experience using the online interface and tools and allow them to become familiar with various assessment question formats.

Schedule Test Sessions

- Plan and Organize Test Sessions
- Establish a schedule of administration dates for each assessment within the state testing window on the Testing Calendar.
 - Students have a maximum of seven hours to complete STAAR and TELPAS online assessments. Once a student begins an assessment, he or she must complete it on the same school day unless the student has a TEA-approved Extra Day designated support.
 - A student who uses certain accommodations might need to complete the assessment in a separate setting to eliminate distractors to other students and to ensure the confidentiality of the assessment.
 - [Configure your test schedule in TestHound](#)
 - [Create tests within the appropriately titled Test Administration in TestHound](#)
 - Print Material Control Forms from TestHound.
 - Print Master Accommodations Report from TestHound and have coordinators from each program verify students' accommodations before signing.
- Create Test Sessions
- [Create Test Sessions in the Test Delivery System \(TDS\)](#) (Special Sites: This has already been done for you. Check your email for the session codes 😊) up to three weeks before the testing window opens. Sessions can also be created at any point during the administration.
- Prepare Areas for Online Testing
- Arrange for Testing Areas
- Confer with your campus principal to arrange appropriate testing areas.

Steps to Success Checklist for State Assessments-- Taken from DCCR and revised with our links

CTC Resources via SharePoint

CTC Resources--Follow it and Bookmark it!

Link: [CTC Resources](#)

Follow it

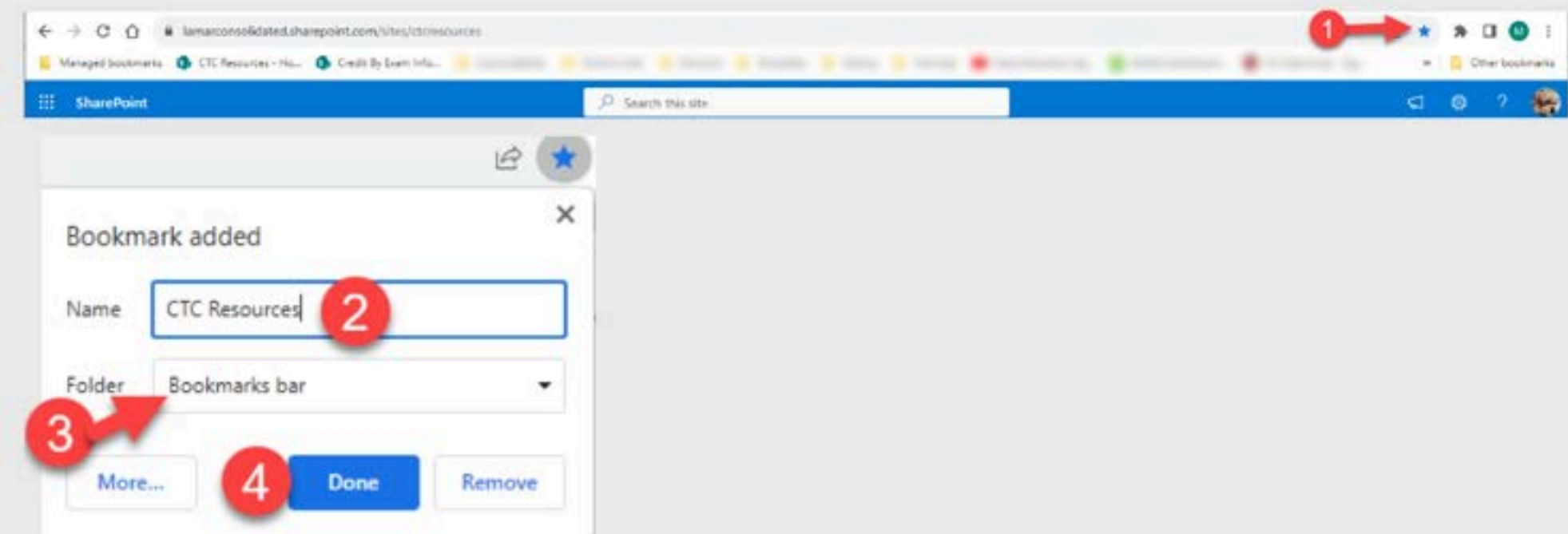
Click on the star in the top right corner. This ensures that you can easily find CTC Resources from any computer by logging into Office 365 online with your LCISD credentials and going to SharePoint.



- Give explicit instructions in the Newsletter and in the BOY Newsletter for CTCs to:
 - Follow
 - Bookmark

Bookmark it in Chrome

1. In Chrome, click on the star at the end of the address bar.
2. Name it.
3. For Folder, select Bookmarks Bar in the dropdown.
4. Click Done.



CTC Resources via SharePoint

SharePoint Search this site

RA&A CTC Resources Private group

Following 82 members

Published 8/3/2023 Edit

CTC Resources

Please do not edit, move, or delete any files in CTC Resources. Just click [Download](#) to get your own copy!

RAA Documents Form Links Calendars

CBE Information Archived CTC News RAA Canvas Courses

USEFUL LINKS

- CBE Information SharePoint
- RA&A Support Ticket
- DCCR

- Uniform Sub-folders
- Only CTCs have access

SharePoint Search this library

RA&A CTC Resources Private group

Home Recycle bin Edit

Documents > Texas Assessment Program > STAAR

Name

1. Trainings
2. Manuals and User Guides
3. How-To Documents
4. Quick References
5. Checklists and Required Documentation

CBE Information via SharePoint

The screenshot shows a SharePoint page for 'Credit By Exam Information'. The page has a red header with the title and a search bar. Below the header, there is a navigation pane on the left with options like 'Home', 'Notebook', 'Recycle bin', and 'Edit'. The main content area features a large orange banner with the text 'CREDIT BY EXAM (CBE) INFORMATION' and a white circle. Below the banner, there is a section titled 'Important links' with several buttons: 'Where do I find the information...', 'CBE Specifics', 'Available CBEs', 'CBE Order Form Coding Key', 'Study Guides', 'Manual', 'Order Form', 'Paper CBE Reminders', 'Online CBE Reminders', and 'LCISD CBE PowerPoint'.

- Information mirrors what is in CTC Resources
- Allows those who are not CTCs but who are in charge of CBEs to get information needed to test students

Newsletter



- Created in Microsoft Sway
- embedded in CTC Resources
- emailed out on the first work day of each month
- The example below is from August 2024
- Calendar Invites are sent to CTCs with important dates from the newsletter



Brainstorming Sessions

#4 Silly/Serious

Laugh often - Videos
Relationships
Trust - I have an idea...
Just trust me...

Finding the JOY
Why

#5 Collaboration/Hierarchy

Build team based on needs/strengths
Shared One drive
Start/stop/keep
Divide & Conquer

#6 courage/comfort

innovation News letters
QR Codes restructuring CTL Resources
End of Year Survey

#1 Happiness/Stress/Proactive/Reactive

Calendar invites
Share Points/CTL Resources + CBE Inter
Newsletter

#2 Flexibility/Structure/End in Mind

Open door Policy
Start/Stop/Keep
Formspace

#3 Us/Me/Priority

Formspace
Open door Policy
Divide & Conquer

#1 Collaboration/

Build Relationships
- Teams - needs/strengths
Shared OneDrive
Start/Stop/Keep
Know who to call... Check masters!

TSVAP/BRATS

TAC Presentation

#2 Proactive

Calendar Invites
Share Points/CTL + CBE Inter
Newsletter
- Brainstorming Sheet

Mail Calendar
- Instructional
- Meeting
- Tests

#3 Flexibility

Open door Policy
Start/Stop/Keep
Formspace - Don't mention by name

#4 Courage

News letter
EOP Survey
Restructuring CTLR
Innovation - QR Codes

Lodge

#5 Fun

Laugh often
Continue to build...
Find the Joy/Why

Relationships
Trust
I have an idea...
Trust me...

September Newsletter

New to CTC R.

- Program Deadlines
- MAP Cut Scores
- CBE - Skyward Info
- MAP Trg - Staff
- Direct Learning Guidelines - MAP
- Updated SIMR Alt. 2 Requirements
- Amore Long Std. Bhdn. w/ Key

Calendar Inv.

- change to PSAT dates

Brain Dump

- Link to CTCR - to follow -> Bookmark Bar
- Change in Spring Benchmark window
- Field test
- Change in PSAT window
- Updated SIMR Alt. 2
- Student Access Lists

Platform Issues



From: Brian D. Moore <bmoore@lcisd.org>
Sent: Tuesday, February 7, 2023 10:33 AM
To: [Redacted]
Cc: [Redacted]

Subject: Benchmark Testing for Today
Importance: High

Good Morning –

We became aware of an issue with the online benchmark testing about 25 minutes ago. Eduphoria has just notified us that there is an issue in the Aware platform that their development team is currently working on to bring the system back online. Since we do not have a definitive idea of when Eduphoria will be able to fix the testing platform, we are asking that benchmark testing be suspended for today and resume as planned tomorrow. If we learn of any barriers to resuming testing tomorrow, we will let you know.

Please feel free to call us with any questions.

Brian

Brian D. Moore, Director
 Research, Assessment, & Accountability
 State & Local Assessments | Performance Reporting | TSDS – PEIMS
 3911 Ave I, Rosenberg, TX 77471
 (832) 223-0138 PH | (832) 223-0510 FAX

From: Riverside Insights <inquiry@service.riversideinsights.com>
Sent: Wednesday, October 11, 2023 1:46 PM
To: Meredith A. Smith <meredith.smith@lcisd.org>
Subject: DataManager testing interruption

DATA MANAGER

Dear Meredith,

We have received a number of reports this morning that students and proctors have experienced difficulty testing in DataManager.

To prevent any disruption that could impact the student experience, we are suspending testing in DataManager, effective immediately, until at least end of day Sunday, October 15.

We want to ensure the highest levels of reliability in your students' testing experience and are working diligently to allow you to resume testing. We will follow up later today with further instructions and recommendations.

We sincerely apologize for the further inconvenience this creates for you, your students, and your staff.

Thank you for your patience,

Riverside Insights



COMMUNICATE
COMMUNICATE

FW: DataManager testing interruption

Meredith A. Smith
 To: [Redacted]
 Cc: [Redacted]
 10/11/2023

CogAT testing is suspended through at least Sunday, October 15th due to the issue below with Riverside. We will get back to you on Cut Scores, possible adjustments to the testing window, etc.

Thanks for your patience and flexibility,

Tara Wenglar, M.Ed. & *Meredith Smith, M.Ed.*
 Coordinator for Student Assessment Specialist for Student Assessment
 tawenglar@lcisd.org meredith.smith@lcisd.org
 832-223-0192 832-223-0137

LAMAR C I S D
 A PROUD TRADITION | A BRIGHT FUTURE

[Click here to send a ticket for support from RA&A!](#)

Software Status Page

Kara Favara
 6 minutes ago · Updated

Performance

10:00am CST - Issues have been reported with **Aware Online Testing**.
 STATUS: UNDER IMMEDIATE REVIEW

announcements

Hi CTCs, The entire districts' internet is down. High Schools and Special Sites Testing just hang tight. Updates soon!

Follow

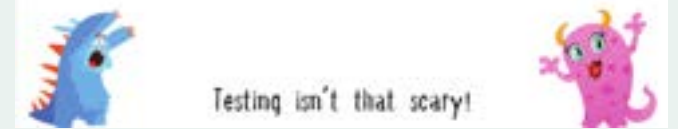
up and running. If you continue to experience issues, please email meredith.smith@lcisd.org -Meredith

The connectivity issues are at many campuses. Please hold as we work with technology.

CTC Announcements

This is now an Eduphoria issue. They are aware of it (no pun intended lol), and actively working to resolve it. Stay tuned! -Meredith

Thoughtful, Useful Welcome Pack at BOY



Notepad (4.25x5.5)



Door Hanger for
Zoom/TEAMS
Meetings

Secure Testing Room Sign

- Uniform across campuses



Double-Sided Door
Hanger



<https://bit.ly/TACSignsDHLICSD>



What other
ways are you
proactive?

03

We have courage.

“Courage is contagious.”
~Brene Brown

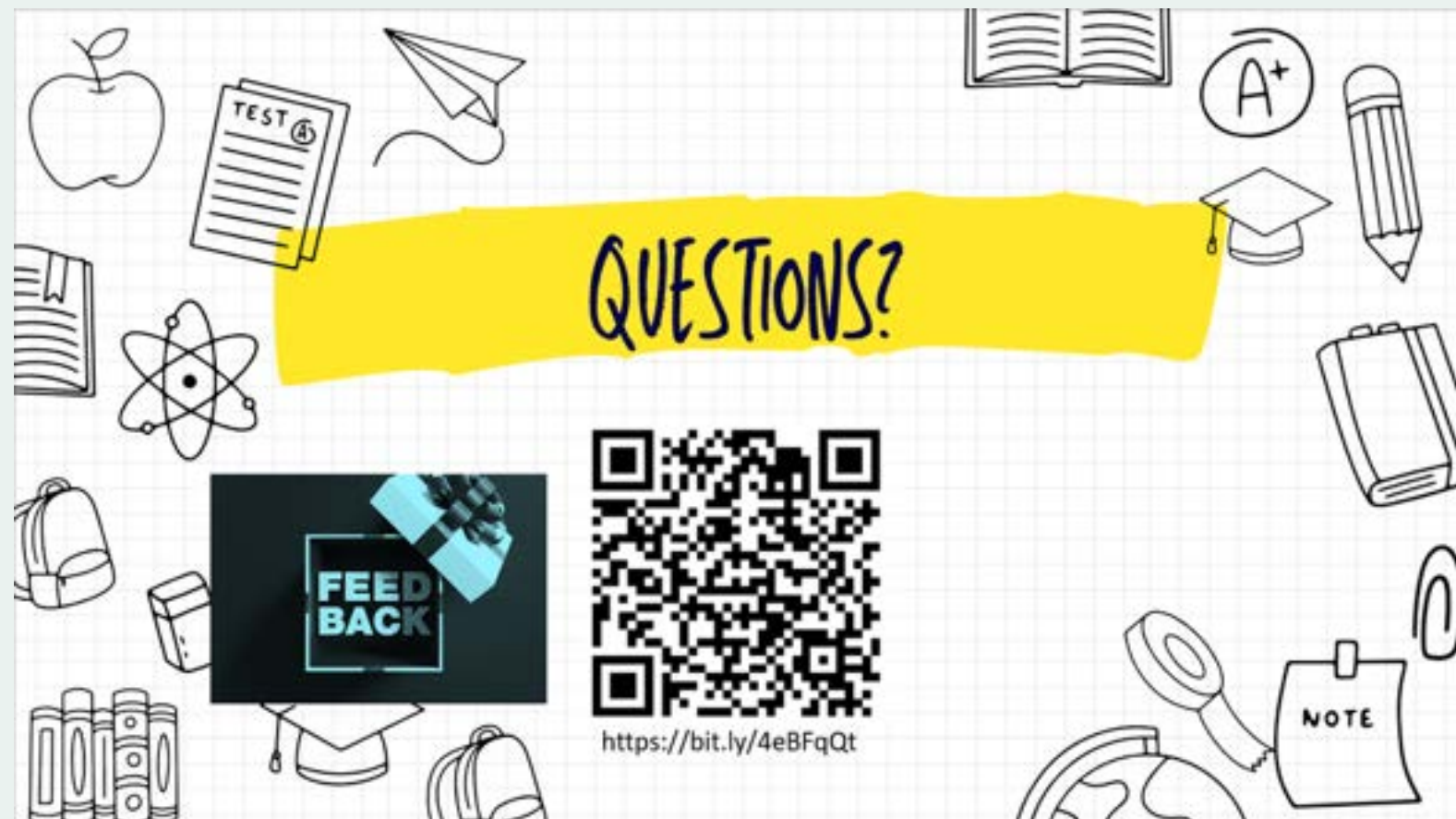


Two Dreaded Phrases...



QR Codes

- Put the bit.ly that corresponds below the QR code just in case



Restructuring CTC Resources

The screenshot shows a SharePoint site for 'RA&A CTC Resources'. The header includes the RA&A logo and the text 'CTC Resources Private group' with 82 members. A search bar is at the top. The main content area features a large blue banner with 'CTC Resources' and 'TESTING COORDINATOR' text. Below the banner is a warning: 'Please do not edit, move, or delete any files in CTC Resources. Just click Download to get your own copy!'. A grid of folders is displayed: RAA Documents (cyan), Form Links (orange), Calendars (green), CBE Information (yellow), Archived CTC News (purple), and RAA Canvas Courses (red).

Documents > Eduphoria

- Name
- 1. Trainings
- 2. Manuals and User Guides
- 3. How-To Documents
- 4. Quick References
- 5. Checklists and Required Documentation

LCISD TESTS

The infographic lists three categories of tests with their respective folder icons:

- Texas Assessment Program** (purple folder): STAAR, STAAR-Alt, TELPAS, TELPAS-Alt, TTAP.
- Local Assessments** (red folder): Curriculum Checkpoints, Benchmarks, Ex-REA, MAP, GRADEOL, CogAT, Circle, CBEs.
- College Board** (teal folder): PSAT/8/9, PSAT/NMSQT, SAT School Day, TSA, AP Exams.

Below these are icons for other folders: Texas Assessment Program (purple), Local Assessments (red), College Board (teal), Accommodations (pink), Calendars, Contacts, & Campus Plan (white), Eduphoria (orange), Skyward (blue), Testbound (yellow), and TIDE (green).

Ask for Feedback from CTCs



Feedback Request



Please fill out our short EOY survey:
<https://forms.office.com/r/mW3mkbV6Mj>

What new or

“Courage is contagious.”
~Brene Brown

innovative ideas

have you tried?





04

We make it fun!

Build Relational Capacity.



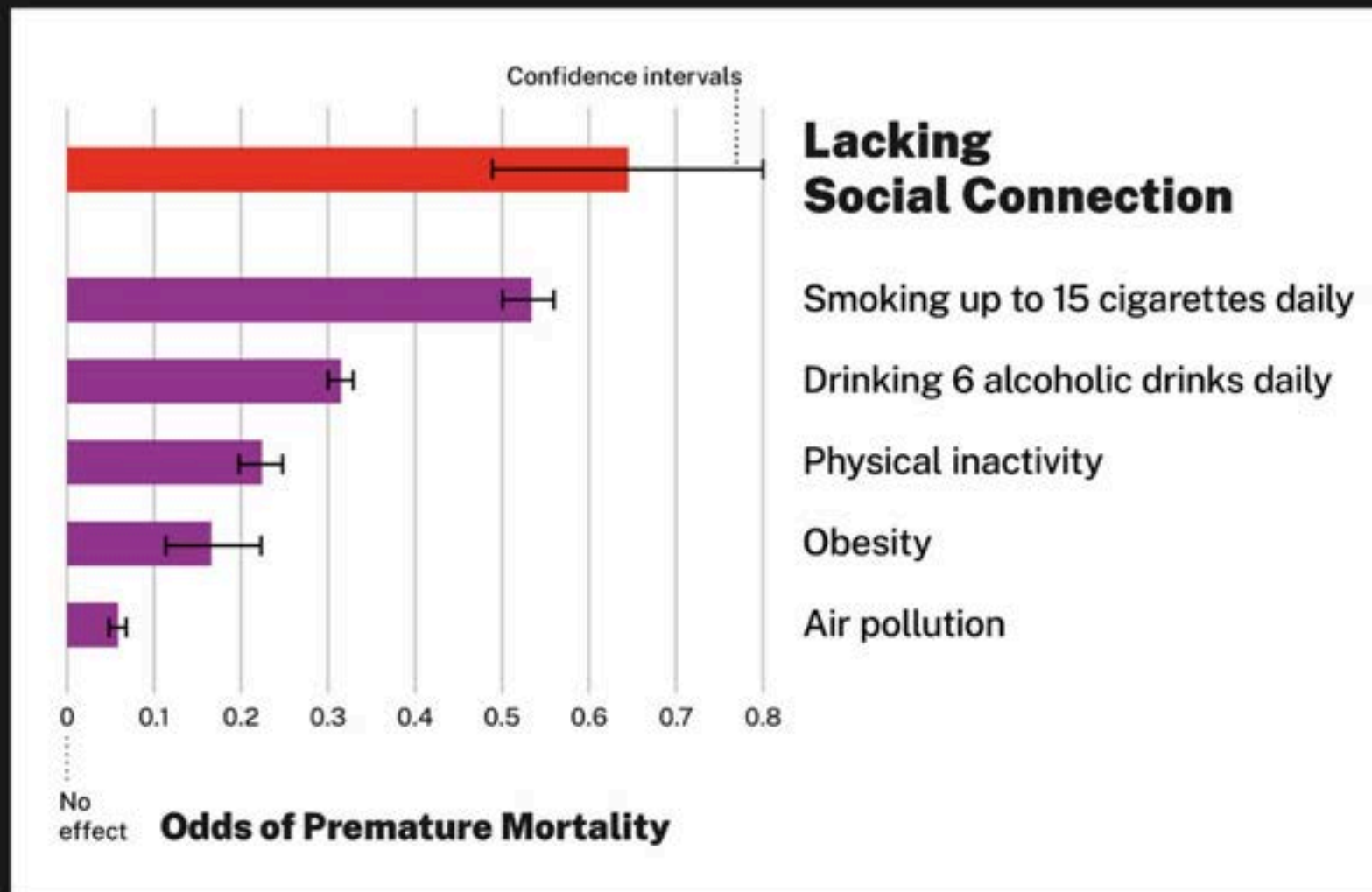
Relational Capacity

AVID defines Relational Capacity as the connection among individuals that develops over time when interactions are built on respect, trust, and authenticity. When educators connect with students and colleagues, and students connect with peers, learning and confidence are activated among all on a campus.

All three connections are instrumental in helping students grow to see their capabilities and find their own way.

Build Relational Capacity.

Lacking social connection is as dangerous as smoking up to 15 cigarettes a day.



Source: Holt-Lunstad J, Robles TF, Sbarra DA. Advancing Social Connection as a Public Health Priority in the United States. *American Psychology*. 2017;72(6):517-530. doi:10.1037/amp0000103. This graph is a visual approximation.



Office of the
U.S. Surgeon General



VS



Build Relational Capacity.

- BOY Meeting Activity
- Changes each year based on our theme



Themed Trainings

2023-2024
Make Testing Magical



2024-2025
Testing Isn't *That* Scary



2022-2023
The 80's



Testing May Not Be That Scary, but our Office is Sometimes...



Find Joy in the Little Things



Serving as Guest Chaperones for a Middle School Field Trip when one of our CTCs was in a bind



Eclipse Day 2024



Unplanned instances of dressing alike (not pictured: all the other times it's happened)



Seeing one of our former CTCs at a PD last Summer





How do you
make your job
more enjoyable?

Thank you!

- tawenglar@lcisd.org
- 832-223-0192

Tara Yates



- meredith.smith@lcisd.org
- 832-223-0137

Meredith Smith